



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

December 24, 1998

Elizabeth Betounes, Treasurer  
Friends of Sherrod Brown  
111 Edgefield Drive  
Elyria, OH 44035

Identification Number: C00264697

Reference: October Quarterly Report (7/1/98-9/30/98)

Dear Ms. Betounes:

On November 17, 1998, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your November 20, 1998, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

--Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are, "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Unacceptable descriptions include, but are not limited to "advance", "consulting", "contract labor", "election day expense", "expenses", "other expenses", "expense reimbursement", "miscellaneous", "outside services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.

If this information is not received by the Commission within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.